**Graduate Students, All Employees Must Complete Conflict of Interest Disclosure**

Beginning in 2014, graduate students and all Iowa State University employees are required to fill out an annual Conflict of Interest and Commitment (COIC) disclosure. This requirement is only for graduate students who are on a C-base appointment at ISU.

Chances are, if you get a paycheck from ISU, you are required to fill out the COIC form. As a reminder, there is no inherent problem with having a conflict of interest or commitment. The issue arises when these conflicts are undisclosed and therefore have no procedures in place to deal with the situation.


The COIC disclosure is on the AccessPlus website under the Employee tab: [http://accessplus.iastate.edu](http://accessplus.iastate.edu)